



## **KNOWLES CENTRE INC.**

Helping Individuals Find Their Path: Yesterday, Today, and Tomorrow

### **Supported Advancement to Independent Living (S.A.I.L.)**

Our program is expanding!

S.A.I.L. is inviting applications for **CASUAL On site Workers:**

**Position: - Casual on site worker** – Available shifts include:

- Saturdays, Sundays, holiday days (8 to 4)
- Miscellaneous evenings (4 to 12; 6 to 10)
- Overnights (12 to 8)

**Posting date:** August 14, 2019; posted until filled

**Start date:** ASAP

**Salary range:** as per collective agreement

**Summary:** On Site Workers provide support and supervision of clients residing in the SAIL apartments. On Site Workers are also responsible for the security of the apartment buildings, vehicles, and grounds.

**Duties include (but are not limited to):**

- Provides support and supervision of clients residing in apartment buildings
- Responsible for the security of the apartment buildings, vehicles, and grounds
- Daily case notes on each client, incident reports and other required documentation
- Provides information to Support Workers and Case Managers
- Performs cleaning duties as assigned
- Reviews and documents video footage and reports any observed concerns
- Arranges for bulk waste removal with 311

**The successful candidate will have:**

- Minimum Gr.12, (Post-secondary education preferred)
- Experience working in an independent living program is an asset
- Strong interest in working with high needs, at-risk youth
- Excellent interpersonal skills
- Excellent problem solving skills
- Excellent communication skills
- Experience working with clients with behavioral and emotional difficulties
- Valid in First Aid/CPR
- Valid Non-violent Crisis Intervention

Aboriginal candidates are encouraged to apply.

***Knowles Centre is committed to providing a safe environment for children and youth. All applicants will be thoroughly screened using background checks and a review process.***

All applicants are required to complete an employment application form as well as submit their résumé. Please find our [https://www.knowlescentre.org/wcm-docs/docs/careers/employment\\_application.pdf](https://www.knowlescentre.org/wcm-docs/docs/careers/employment_application.pdf) on our website.

Please forward resume with a cover letter and completed application to:

Sail Program Director  
Knowles Centre Inc.  
2065 Henderson Highway  
Winnipeg, Manitoba  
R2G 1P7

Or email: [sail@knowlescentre.org](mailto:sail@knowlescentre.org)  
No phone inquiries please.