



KNOWLES CENTRE INC.

Helping Individuals Find Their Path: Yesterday, Today, and Tomorrow

Supported Advancement to Independent Living (S.A.I.L.) Posting #1 – 18

Our program is expanding!

S.A.I.L. is inviting applications for **CASUAL On site Workers:**

Position: - Casual on site worker – Available shifts include:

- Saturdays, Sundays, holiday days (8 to 4)
- Miscellaneous evenings (4 to 12; 6 to 10)
- Overnights (12 to 8)

Posting date: January 30, 2018; posted until filled

Start date: ASAP

Salary range: as per collective agreement

Summary: On Site Workers provide support and supervision of clients residing in the SAIL apartments. On Site Workers are also responsible for the security of the apartment buildings, vehicles, and grounds.

Duties include (but are not limited to):

- Provides support and supervision of clients residing in apartment buildings
- Responsible for the security of the apartment buildings, vehicles, and grounds
- Daily case notes on each client, incident reports and other required documentation
- Provides information to Support Workers and Case Managers
- Performs cleaning duties as assigned
- Reviews and documents video footage and reports any observed concerns
- Arranges for bulk waste removal with 311

The successful candidate will have:

- Minimum Gr.12, (Post-secondary education preferred)
- Experience working in an independent living program is an asset
- Strong interest in working with high needs, at-risk youth
- Excellent interpersonal skills
- Excellent problem solving skills
- Excellent communication skills
- Experience working with clients with behavioral and emotional difficulties
- Valid in First Aid/CPR
- Valid Non-violent Crisis Intervention

Aboriginal candidates are encouraged to apply.

Knowles Centre is committed to providing a safe environment for children and youth. All applicants will be thoroughly screened using background checks and a review process.

All applicants are required to complete an employment application form as well as submit their résumé. Please find our [employment application](#) on our website.

Please forward resume with a cover letter and completed application to:

Sail Program Director
Knowles Centre Inc.
2065 Henderson Highway
Winnipeg, Manitoba
R2G 1P7

Or email: sail@knowlescentre.org
No phone inquiries please.