



**JOB POSTING**  
**Onsite Worker - Part Time - Permanent**  
**Supported Advancement to Independent Living (SAIL)**

Knowles Centre is an accredited treatment facility serving children, adolescents, young adults and families from Manitoba and Northwestern Ontario.

**Duties Include (but are not limited to):**

- Supervising and supporting well-being of clients residing in SAIL apartments
- Providing security of apartment buildings, vehicles, and grounds
- Documentation including daily case notes, emails, camera and building logs, incident reports
- Providing pertinent client information to Support Workers, Case Managers
- Performing cleaning duties as assigned
- Reviewing video footage and reporting observed concerns

**Qualifications:**

- Minimum Gr.12 (RRC or University education preferred)
- Experience working in an independent living program is an asset
- Strong interest in working with high needs, at-risk youth/young adults
- Excellent interpersonal and communication skills
- Excellent problem-solving skills
- Excellent observation skills
- Excellent assessment skills
- Experience working with clients with behavioral and emotional difficulties
- Proficient in the use of personal computers with a working knowledge of programs such as Windows, Office, email, etc.
- First Aid/CPR/NVCI

*As a condition of employment, proof of COVID-19 vaccination is required.*

*Knowles Centre is committed to providing a safe environment for our clients. All applicants will be thoroughly screened using background checks and a review process.*

*All applicants are required to complete an employment application form as well as submit their resume. Please find our [employment application](#) on our website.*

**Salary:** as per MGEU contract

**Work hours:** 6PM to 10PM Tuesday – Friday; 8AM – 4PM Saturday

**Tentative Start Date:** ASAP

**Posting date:** November 4, 2021

Send resume with cover letter by: 4pm, November 18, 2021 to: Dawn Vandal  
Email: [sail@knowlescentre.org](mailto:sail@knowlescentre.org)

**We thank all applicants who apply, however, only those applicants selected for an interview will be contacted.**

**Indigenous people are strongly encouraged to apply.**